Preston Public Library Board of Trustees
Regular Meeting Minutes
December 8, 2025 at 6:30PM

Present: Kate Allingham, Kelly Ennis-Davis, Edie Sowa, Amber Lavallee (Library Manager), Preston residents and Library Volunteers Brian Konikowski and Jen Konikowski

1. Call to order: 6:44pm

2. Acceptance of Nov. 3, 2025 Regular Meeting Minutes: Kelly made a motion to approve; Kate seconded; passed unanimously

3. Public comment: The Board thanked Brian and Jen for attending for their countless volunteer hours serving the Library

4. Treasurer's Report: on file

5. Correspondence: ADP is sending updated Labor Law posters

6. Manager's report
    - Furnace on order and will be installed when it arrives; told by HVAC contractor it would be a 4 week turn around time from the date funding was approved by the Town and it was ordered
    - Library staff are organizing a fundraiser on May 2, 2026 at Preston Ridge Vineyard; contract will be reviewed
    - New staff are getting more involved in programming
    - Hoedown program was a success with about 40 people in attendance
    - Manager seeking grant opportunities for additional mobile shelving

7. Old Business
    - Board of Trustees Bylaws amendments discussed; Kate made a motion to approve; Kelly seconded; passed unanimously
        - Section 1: Replace *"The bylaws and rules may be amended at any meeting called by the President by a three-fourths vote of the members present,"* with *"The bylaws and rules may be amended at any meeting called by the President by a majority vote of the members present."*
        - Section 1: Replace *"The regular meetings of the Board will be conducted on the second Monday of the month,"* with "*The regular meetings of the Board shall be conducted on a day and time agreed upon by the Board members."*
        - Section 12: Replace "*Current Board members cannot hold office in the Friends organization."* Add *"Officers of the Friends organization cannot be an officer on the Board of Trustees."*
        - All references to the "*Library Director"* should be replaced with "*Library Director/Manager"* throughout the entire Bylaws document.
    - Chelsea Groton Bank account signers: Kate made a motion to make Amber a signer on the accounts; Kelly seconded; passed unanimously
    - New Board of Trustees recruitment
        - Brian and Jen were interviewed regarding their interest in serving on the Board
        - Kelly made a motion to approve Brian Konikowski and Jen Konikowski as new Board of Trustees members; Edie seconded; passed unanimously

        - The Board and Library staff will continue efforts to recruit additional Board members and invite them to our January meeting

8. Public Comment: none

9. Adjournment: Kate made a motion to adjourn at 7:49pm; Edie seconded; passed unanimously

Next Meeting: Mon Jan 12, 2026 at 6:30pm at Preston Public Library